

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 24, 2022

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin, Regent Cain and Regent Donaho were absent. Regents present were Morgan, Pitts, McQuiston, and Hyden.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to members of the Business and Education Division. Members present were: Tammy Kasterke, Dr. Jeff Cheng, and Brad Schatzel. Other special guests were: Jim Cates, Brenda Cates, Carol Hartman, Susan Walker, Kelli McBride, Jessica Isaacs, Paul Juhasz, Dr. Andrew Davis, and Mindy Choate.

IV. Minutes

There being no additions or corrections to the minutes of the meeting held January 21, 2022, Regent Hyden made a motion to approve the minutes as written and Regent Morgan seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Kristie Newby, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2022. Regent Morgan made a motion to approve the Financial Report as presented and Regent Pitts seconded the motion. This motion was approved unanimously.

<i>- E&G and Auxiliary Purchases over \$15,000 for January</i>	
▪ <i>Video Reality</i>	<i>\$16,560.00</i>
▪ <i>Gordon Cooper Technology Center</i>	<i>\$18,763.00</i>
▪ <i>Gordon Cooper Technology Center</i>	<i>\$25,274.40</i>
▪ <i>Quant Systems, Inc.</i>	<i>\$28,249.00</i>
▪ <i>Waggoners Heating & Air Conditioning, Inc.</i>	<i>\$41,938.21</i>
▪ <i>OMES</i>	<i>\$55,259.58</i>
▪ <i>McGraw Hill Global Education</i>	<i>\$61,823.00</i>
▪ <i>Textbook Exchange</i>	<i>\$69,704.13</i>

- Financial Report – February 28, 2022
 - *E&G and Auxiliary Purchases over \$15,000 for February*
 - *Cengage Learning* \$ 22,531.44
 - *Jenzabar* \$114,260.00

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that letters of resignation have been received from Ed Lemmings, Director of Physical Plant and Campus Safety; Veronica Taylor, Employment Readiness Director; and Julie Green, Human Resources Associate. A letter of intent to retire was received from Robbie Lindsey, Information Technology Technician. Talina Lee was hired for the Financial Aid Specialist position and Jarrod Tollett's tenure review was approved and his title will change to Professor.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- Seminole Chamber of Commerce honored two SSC Employees. Paul Juhaz was given the Educator of the Month Award and Lauren Early was given the Support Staff Member of the Month Award.
- Five SSC LAHUM instructors presented at the 2022 Southwest Popular/American Culture Association Conference in New Mexico. These instructors were: Jessica Isaacs, Kelli McBride, Paul Juhasz, Dr. Andrew Davis and Yasmina Choate.
- The SSC Educational Foundation Trustees and the President's Cabinet toured the Brian Crawford Memorial Sports Complex
- President Reynolds showed the Regents a short video of the new Sports Complex
- The Regents were told about the Natatorium task force. This group will offer ideas about possible future uses of the area where the pool was located.
- President Reynolds told the Regents that former Regent Ben Walkingstick and his wife Bonnie Walkingstick were given the "lifetime of exceptional service award" at the Chandler Chamber of Commerce.
- Higher Education Day at the was held on February 15th
- PLC students attended an Etiquette Dinner at the Shawnee Country Club
- The PTK Induction ceremony was held virtually on March 8th with Danny Morgan as the keynote speaker

- SSC hosted area colleges at the Oklahoma State Regents for Higher Education Southeast Oklahoma Legislative Briefing in Krebs on March 4th
- The SSC Shooting Club competed in San Antonio on March 24th
- Kelly Hankal was given the “Making It Work Day Award” from the Oklahoma Career and Technical Education Equity Council
- Kontoor Brands/Wrangler employees donated to the SSC Food Pantry
- The Interscholastic Meet was held at SSC on March 24th
- The Business Partnership Excellence Awards luncheon was held on March 9th at UCO in Edmond. Seminole State College’s partnership with Kontoor Brands was honored.

Upcoming Events:

- New Chancellor Allison Garrett will speak at the Seminole Chamber of Commerce Forum on April 14th
- The Spring Recognition Banquet will be held on April 28th
- Commencement will be held on May 6th. Lisa Billy will be the commencement speaker.

VIII. Business

Approval of Bid from Affinity Corporation – President Reynolds gave the Board members information about bids for the repairs to the retaining wall at the Softball Complex. Only one bid was received. This bid was from Affinity Corporation in the amount of \$62,390. Chairman Morgan made a motion to accept the bid from Affinity as presented and Regent Pitts seconded this motion. This motion was approved unanimously.

Acceptance of a Campus Diversity Statement – President Reynolds presented a proposed Campus Diversity Statement. She stated that this statement would underscore efforts to make the campus inviting and welcoming to all and that this statement was developed through the campus Diversity, Equity and Inclusion Task Force. She recommended approval. Regent Hyden made a motion to approve the Diversity Statement as presented and Regent Pitts seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Tenure Status to Ms. Yasminda Choate – President Reynolds presented the Board with a copy of Policy II-6-4 concerning faculty tenure, and letters of recommendation and approval from both Dr. Linda Goeller, Vice President for Academic Affairs and Jessica Isaacs, Language Arts and Humanities Division Chair, in addition to the Tenure Application Summary of Evidence for Yasminda Choate. President Reynolds recommended approval of granting tenure status to Ms. Choate. Regent Hyden made a motion to approve tenure status to Ms. Choate and Regent Pitts seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Emeritus Status to former SSC

Employee Brenda Cates – President Reynolds presented the Board with a copy of Policy II-4-1 concerning general polices regarding personnel. President Reynolds recommended approval of granting emeritus status to former SSC employee Brenda Cates. Regent Morgan made a motion to approve emeritus status for Brenda Cates and Regent Pitts seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Emeritus Status to former SSC

Employee Carol Hartman – President Reynolds recommended approval of granting emeritus status to former SSC employee Carol Hartman. Regent Hyden made a motion to approve emeritus status for Carol Hartman and Regent Morgan seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Emeritus Status to former SSC

Employee Susan Walker – President Reynolds recommended approval of granting emeritus status to former SSC employee Susan Walker. Regent Morgan made a motion to approve emeritus status for Susan Walker and Regent Hyden seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Emeritus Status to former SSC

Employee Frank Washington – President Reynolds recommended approval of granting emeritus status to former SSC employee Frank Washington. Regent Pitts made a motion to approve emeritus status for Frank Washington and Regent Morgan seconded this motion. This motion was approved unanimously.

Motion to Enter into Executive Session to discuss the position of Vice President for

Academic Affairs and Vice President for Fiscal Affairs –The Board retired into executive session to discuss the positions of Vice President for Academic Affairs and Vice President for Fiscal Affairs. Regent Morgan made a motion to enter into executive session and Regent Hyden seconded this motion. This motion was approved unanimously.

Motion to Enter into Open Session – Regent McQuiston recommended that the Board go back into open session to present a motion on the items discussed in executive session. Regent Pitts made a motion to enter back into open session and Regent Morgan seconded this motion. This motion was approved unanimously.

Motion on the position of Vice President for Academic Affairs – Chairman McQuiston recommended that Dr. Linda Goeller’s letter of intent to retire be accepted and he expressed his appreciation to Dr. Goeller for her work as Vice President for Academic Affairs. Regent Morgan made a motion to accept Dr. Linda Goeller’s letter of retirement for the position of Vice President for Academic Affairs and Regent Hyden seconded this motion. This motion was approved unanimously.

Motion on the position of Vice President for Fiscal Affairs – Chairman McQuiston recommended that Kristie Newby’s letter of resignation be accepted. Regent Pitts made a motion to accept Kristie Newby’s letter of resignation from the position of Vice President for Fiscal Affairs and Regent Morgan seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Pitts made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. This motion was approved unanimously.

The Consent Agenda was as follows:

- ✓ Degree Program Modification for the Associate in Science in Agriculture (234)
- ✓ Degree Program Modification for the Associate in Science in Secondary Education (235)
- ✓ Revised 2021-2022 Holiday Schedule

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:08 p.m.

Ray McQuiston, Chair